# NISHA MADHU

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## Objective:

Intend to build a career with leading corporate of competitive environment with committed and dedicated People, which will help me to explore myself fully and realize my potential. Willing to work as a key player in a challenging and creative environment.

## Career History:

- **Nachiar The World School CBSE, Pollachi** **From April 2023 to September 2023**
  ***Position:*** *Principal*

- **Evans School of Excellence CBSE, Nagercoil** **From June 2020 to March 2023**
  ***Position:*** *Principal*
  - ***Centre superintendent in CBSE Board Examination 2021-22[First term].***
  - ***Observer of CBSE Board Examination 2021-22 [Second Term].***
  - ***Observer of CBSE Practical Board Examination 2021-22.***
  - ***Observer of CBSE Practical Board Examination 2022-23.***

**Duties & Responsibilities:**

- To provide strategic direction in the school system.
- Administer school student personnel program in primary or secondary school, and counsel's disciplines students, performing any combination of following tasks.
- Formulate student personnel policies, like code of ethics.
- Plan supervises school student activity programs.
- Give individual and group guidance for personal problems, educational and vocational objectives, and social recreational activities.
- Talk with and disciplines students in cases of attendance behavior problems.
- Supervise students in attendance at assembly's athletic events.
- Encourage parent involvement.
- Walk about school building and property to monitor safety and security or directs and coordinates teacher supervision of areas like halls.
- Observe evaluates teacher performance.
- Maintain records of student and staff attendance.
- Implementing new learning activities.
- Arrange for oversees substitute teachers.
- Work with administrators to coordinate supervise student teachers program.
- Hire and evaluate staff.
- Organize administers in-service teacher training.
- Meets with state officials and agencies involved in education to discuss plans on improving the content of the educational curriculum for the purpose of helping student become more competitive on the global level.

- **Pearls Wisdom School, Dubai ( Bhavan's Group)** **From March 2019 to June 2020**
  ***Position:*** *Class Teacher of Grade 8*
  *Head of the Science Department*
  *Activity Coordinator*

- **GEMS Our Own High School, Boys (Dubai, U.A.E)** **From March 2018 to March 2019**
  ***Position:*** *Science Teacher for Grade 7, 8, 9 &10*
  *Class Teacher for Grade 8*
  ***Science Dept. coordinator for Grade 8***

- **GEMS Our Own English High School, Girls (Sharjah, U.A.E)** **From April 2014 to March 2018**
  ***Position:*** *Class Teacher for Grade 6 Science*
  *Science Teacher for Grade 5, 6 & 7*
  ***Head of the Science Department [2017-2018]***
  ***Science coordinator for Grade6 [2015-2017]***

- **Sabari Indian School – (Dubai, U.A.E)** **From June 2013 to March 2014**
  ***Position:*** *Science teacher for grade 5*

- **M/s Emirates NBD – Tanfeeth (Dubai, U.A.E)** **From Nov 2010 to Dec 2012**
  ***Position:*** *Processing Assistant (Personal Loan & credit cards)*

## Professional development Training and Certificates:

- Online training '**ROLE OF EARLY YEARS EDUCATORS IN HOLISTIC DEVELOPMENT'** conducted by Bharat Sahodaya, Kerala on 20th May 2023.
- Two days' work shop on ' **NEP 2020, COMPETENCY BASED EDUCATION,CLASS ROOM MANAGEMENT,CURRICULAM,TEACHING AND LEARNING,CBE,ASSESSMENT PATTERN'** conducted by Nachiar The World School on 10th and 11th May 2023.
- The workshop "**INTERNATIONAL EDUCATORS CONCLAVE**" and for "Emerging Trends in education – challenges and solutions Held at ACE Engineering College, Trivandrum in December 2022.
- "**LEADERSHIP WORKSHOP FOR PRINCIPALS**" conducted by Dakshin Sahodaya, Nagercoil on 3rd December 2022.
- CBP for '**PSYCHOLOGY OF CLASS ROOM MANAGEMENT'** conducted by Dakshin Sahodaya on 19th September 2022.
- CBP for **'Competency based learning'** conducted by Dakshin Sahodaya in 2021.
- CBP for principals **'Leader ship'** conducted by Dakshin Sahodaya in 2021
- CBP for 'Inculcating **Netiquettes** 'conducted by Dakshin Sahodaya in 2021.
- **'Curriculum, Learner cantered pedagogy, Learning outcomes, and inclusive education (NCERT) and CBSE Assessment Scheme'** in 2021.
- CBSE online training for '**Decoding Portfolio and Subject Enrichment Activities'** in 2021.
- Diksha training for '**Developing Social-Personal Qualities and Creating Safe and Healthy School Environment, Learning Outcomes and Pedagogies.**
- Diksha training for **'Pedagogy of Science (CBSE) and 21st Century skills.**
- Diksha training for **'Effective Pedagogical Strategies for Teaching Social Science'.**
- '**Virtual Teaching and Assessment'** conducted by Dakshin Sahodaya) in 2020.
- **'Artificial intelligence & Experiential Learning -CBSE** conducted by Dakshin Sahodaya and CBSE.
- CBSE online training on **'Salient Features of National Education Policy 2020**'in 2020.
- CBSE online training **'Fostering Critical and Creative Literacy'** in 2020.
- **'Class Room based Action Research'** from Madurai Kamaraj University) in 2020.
- CBSE Training for **'Assessment form for Blooms Taxonomy and its application'** in 2020
- **'Design an online course'** 24 hours training from Hamdan Bin Muhammad smart university, Dubai) in 2020.
- **'Be an online tutor 24 hours training'** from Hamdan Bin Muhammad smart university, Dubai in 2020.
- **'Microsoft Team online training'** from Ministry of Education Dubai in 2020.

- **'Initiatives in school education'** from CBSE in 2020.
- CBSE online training for **'Integration of ICT**' in teaching in 2020.
- CBP for '**Positive Psychology'** in 2020.
- '**An introduction to risk assessment**' for international schools from Ministry of Education Dubai in 2019.
- **'Fire safety for international school'** from Ministry of Education Dubai in 2019.
- CBP for **'Child protection for international school'** conducted by Ministry of Education Dubai in 2018.
- CBP for '**First aid essentials for international school'** conducted by Ministry of Education Dubai in 2018.
- **'Health and safety awareness'** conducted by Ministry of Education Dubai in 2017.
- **'Ethics and compliance training'** conducted by Ministry of Education Dubai) in 2016.

## Major Skills:

- Leadership
- Teamwork and collaboration.
- Professionalism and strong work ethic.
- Oral and written communications skills.
- Passionate about Education
- Excellent planner, Motivator and decision maker
- Critical thinking and problem solving.
- Extremely dedicated, able to work well in a team/ high pressure / friendly and adaptable to perform in a multicultural environment.
- Excellent organizing skills.
- Enthusiastic and pro-active involvement in all school events and activities.
- Conducted workshops in school for topics related to Teaching & Learning skills.
- Zeal to learn and update skill set with new technologies.
- Ability to work in tight schedule.
- Proficient in MS Office (Word, Excel & Power point), Internet, E-mail Operations and E-Learning

## Academic Outlook:

- S.S.L.C, Kerala, India (2002 to 2003) with Distinction.
- Higher Secondary Education, Kerala, India. (2003 to 2005) with First Class.
- Bachelor of Science, Botany, Calicut University (2005 to 2008) with First Class.
- Master of Science, Botany, Bharathiar University (2020-2022) with First Class.

## Professional Outlook:

- B. Ed in Natural Science (2009 to 2010) with First Class
- MBA in Human Resource , Manonmaniam Sundaranar University (2012-2014) with First Class
- K-TET- Government of Kerala
- Diploma in computer Application
- Diploma in School Research and Development
- Diploma in psychology Counselling & Guidance
- M.ED – Second Year [Pursuing]

## Strengths:

- Aptitude for solving competitive issues
- Ability to deal with people diplomatically
- Ambitious, motivated, industrious with strong work ethics
- Willingness to learn and hard worker
- Flexible to different situations

## Extra-Curricular Activities

- Singing (Play back singer), Dancing, Reading, Writing

## Achievements& Executions

- *"**Ideal Principal Award 2022**"-Students Development Society*
- *Produced **"Centum"** in Grade **X** – CBSE Board Examination 2023-24*
- "**KALATHILAKAM**" One time in Districtlevel
- "**KALATHILAKAM**" Five times in Schoollevel

## Personal Details:

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|---|---|---|
| Name | : | Nisha Madhu |
| Date of Birth | : | 01 May 1988 |
| Nationality | : | Indian |
| Marital Status | : | Married |
| Children | : | Two |
| Availability to join | : | One month Notice Period |
| Language Knowing | : | English, Hindi, Malayalam, Tamil |

## References:

1. **Mr.Binu Mon , Principal, Aadarsh Vidhya Kendra ,Nagercoil - +91 63791 62599**
2. **Mr.C.J.Chacko, Principal, Samad Senior Secondary school, Trichy - +91 89034 56288**
3. **Mr. Mahesh Kumar, Principal, PA International School, Coimbatore - +91 91719 56665**

## Declaration

I hereby declare that above statement is true and correct as for the best of my knowledge and belief.
I would like to thank you for your attention and looking forward to hear from you soon.

With best regards

Nisha Madhu