

HANVIKA S

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CAREER OBJECTIVE

To gain a dynamic and challenging role in the area Where I can perform to the best of my knowledge and skills enhance them for the better future of the organization and self

EXPERIENCE OF WORK

- Fresher

EDUCATION

SSLC: Bharath Montessori matriculation hr sec school, (2018) TN state board , with the percentage of 74%

HR SEC: Bharath Montessori matriculation hr sec school,(2020) TN State board, with the percentage of 57%

BCOM (PA) : Hindustan College Of Arts and Science, Coimbatore, bharathiyar University ,(2023) with the percentage of 65%

CERTIFICATE

- Tally

PROJECT

- Financial

Personal details

Name : Hanvika .s

Dob : 17.05.2002

Gender : Female

Language known: English, Tamil

SKILLS

- Data entry analysis
- Time management
- Effective communication
- Attention to details
- Microsoft office (Excel, Word, PowerPoint)

DECLARATION

- I hereby declare that the above mentioned information is correct to the best of my knowledge and I Bear the responsibility for the correctness of the mentioned particulars.