A.Sheela

No:6/7 Ganeshnagar,

Veeriyampalayam Road,

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7708310811

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Dear Mam /Sir,

I am pleased to apply for an English teacher job in your concern. Possessing notable experience in teaching and in assessment methodologies, I am prepared to become an immediate team player within your organization.

The followings are highlights of my skills and accomplishment:

- Possess an ability to communicate complex information in an understandable way students can easily comprehend.
- Prior experience of adopting distinctive teaching methodologies, documenting all lessons, organizing healthy group discussions and mentoring troubled students.
- Previously employed with National Model School where I successfully increased the LSRW skills among students.

Furthermore , I am capable of achieving curriculum objective and improve your school education standards.

I enclosed my resume for your review. I welcome the opportunity to discuss with you personally.

RESUME

JOB OBJECTIVE:

I am a dynamic , motivated teacher with experience in teaching at elementary and secondary level. Looking forward to work as an English faculty in your institution.

EDUCATION :

M.A , Bharathiyar University

B.Ed , Govt college of Education

B.A , PSGR Krishnammal college

Higher secondary certificate – (Matric Board)

COMPETENCIES :

- Versatility in the language
- A cheerful and friendly disposition
- Possess strong teamwork spirit

EXPERIENCE :

4 years experience as English teacher in National Model School.

ROLES AND RESPONSIBILITIES :

- Maintained discipline in the classroom in line with curriculum objective.
- Assisted students to improve their communication skills.
- Adopted distinctive teaching methodologies .
- As a class teacher , built rapport with students and families from a wide range of cultural backgrounds.

NOTABLE ACHIEVEMENTS :

University 2nd rank in B.A

Cleared IELTS in 2011

Certified by British Council for Teaching Support Programme.

Sincerely

A . Sheela