RESUME

NIVEDHITHA C

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SQ 104, PSG STAFF QUARTRES,VIDHYA NAGAR 1ST STREET, CIVIL AERODROME POST, COIMBATORE, TAMILNADU, INDIA, PIN: 641014.

ABOUT ME

A fecilitator with teaching and guiding skills. Dedicated and patient with kind and pleasing personality. Possess the ability to communicate complex information in simple manner connecting with real life examples. Creative and resourceful person and is capable of adapting instructional strategies to meet unique needs of students. Very enthusiastic person who loves to reach out to new people and believe in leaving a positive impact on the lives of her learners.

ACADEMIC QUALIFICATION

- M.A. (English) from School of Distance Education in "Periyar University" with 54% Certified in 2016.
- B.Ed. (English) from SA-YA-Gosh College of Education "Tamilnadu Teacher Education University" with 80% certified in 2014.
- B.A. (English) from Don-Bosco College of Arts and Science "Periyar University"with 70% certified in 2013.
- HSC from Vijay Vidyalaya Matric Higher Secondary School, State board with 67% in 2010.
- SSLC from Senthil Matric Higher Secondary School, Matriculation board with 87% in 2008.

PERSONAL DETAILS

Name	:	Nivedhitha C
Husband Name	:	Dr.Santhosh V
Date of Birth	:	07-08-1992
Gender	:	Female
Marital Status	:	Married
Nationality	:	Indian
Religion	:	Hindu
Languages known	:	Tamil and English

PROFESSIONAL QUALIFICATION

- M.S.Office, M.S.Word, Excel.
- BACHELORS OF EDUCATION (B.ED)
- CTET qualified

WORK EXPERIENCE

1. Viswa Bharathi Matric Higher Sec. School, Dharmapuri -2Years(2014-2016)

   Classes Handled : IX to XII

2. Sri Vijay Vidyashram CBSE School, Dharmapuri -1Year(2016-2017)

   Classes Handled : VI to IX

3. Kovai Public School, Karumathampatti, Coimbatore -1Year(2017-2018)

   Classes Handled : VI to IX

4. Amrita vidyalayam, kalapatti , Coimbatore -1year 4months(2022–2023)

   Classes Handled : V to VI

5. Online tutoring–4 years

   Classes Handled : Grammar, Phonics and Handwriting.

SUBJECTS HANDLED : English and Social Science

RESPONSIBILITIES:

- Been a coordinator to higher secondary classes for one year.
- Timetable planner and alteration works
- I am a part of **school's Exam Department** where I am responsible for the smooth conduction of exams.

ACHIEVEMENTS

- Gave 100% results in board exams.
- Gave first mark as 99 in English and social minimum of 5 students

CORE COMPETENCIES

- Commitment to profession
- Leadership qualities
- Organized
- Result oriented

- Time management
- Teamwork

RESPONSIBILITIES

- Planning, preparing and delivering instructional activities that facilitates active learning in the classroom
- Identifying and selecting different resources and methods to meet student's varying needs.
- Developing lesson plans as per the curriculum.
- Assigning and grading classwork, homework, monthly and weekly tests and projects.
- Preparing required reports on the academic and co-curricular activities of the students
- Maintaining discipline in the classroom.
- Preparing classroom and corridor display boards with relevant and attractive material.
- Updating all necessary records accurately and completely as required by school records

PERSONALITY TRAITS

I am honest and am I able person. I am inquisitive in nature. I am consistent in approach. I am helpful and can't see anybody in pain. I love to explore new places and I am a complete food freak. Shopping is my biggest stress buster.

HOW CAN I BE AN ASSET TO THE INSTITUTION

Sir/Madam, I hold a good academic record. Beside this, I have been a part of numerous co-curricular activities at school level. All this has eventually made me a creative person. I am a strong and a helpful person as I come from an army background. I fell all these qualities of mine make me a capable teacher who is all set to explore new horizons.

Having experiences of being at various places and working with a variety of people, has made a flamboyant person. To conclude, I am a capable, hard-working, confident &an efficient person. I hope I would prove to be a good teacher if selected.

LAST EARNED SALARY : Rs.21,750/-

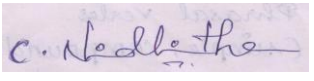
EXPECTED SALARY : Above Rs.25,000/-

DECLARATION

I hereby solemnly declare that all the statements made in the above application are true and correct to the best of my knowledge and belief.

Place : Coimbatore

Signature



Date: