SOUNDARYA J

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Tamilnadu - 641020

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OBJECTIVE:

To leverage my expertise in teaching, curriculum planning, and team leadership to contribute to the academic excellence and operational efficiency of an institution as a Chemistry Teacher. I aim to ensure the successful implementation of educational strategies and support the overall growth and development of students and staff.

EDUCATIONAL QUALIFICATION:

- Bachelor of Education **(B.Ed.**) (2022) in SNS College of Education, Bharathiyar University
  - Coimbatore with 82.9%.
- Master of Science **(M.Sc.)** in **Chemistry** (2020) in PSG College of Arts and Science, Bharathiyar University - Coimbatore with 80.04%.
- Bachelor of Science **(B.Sc.)** in **Chemistry** (2018) in Kongunadu Arts and Science College - Coimbatore with 87.6%.
- Higher Secondary Course **(HSC)** (2015) in Stanes Anglo Indian Higher Secondary School, Coonoor with 87.2%.
- Secondary School Leaving Certificate **(SSLC**) (2013) in Mrs. Bullmores Matriculation School, Coonoor with 94.6%.

PROFESSIONAL EXPERIENCE:

- **Post Graduate Teacher (Chemistry) & Subject Coordinator (Science)** from May 2022 to present in **Aksharam International School,** Coimbatore.

  Roles and Responsibilities:

  - Teach Chemistry to Grades from 9^{th} std to 12^{th} std, fostering academic excellence and conceptual understanding.
  - Coordinate the Science curriculum for Grades from 6^{th} to 8^{th}, ensuring seamless execution and alignment with educational standards.
  - Collaborate with faculty to design lesson plans, conduct assessments, and organize science-related activities. Student Success Specialist.

- **Student Success Specialist** from April 2021 to March 2022 in **Byju's – Leading Ed-Tech Company**

  Roles and Responsibilities:

  - Supported students in achieving their academic goals through personalized guidance and structured learning plans.
  - Monitored student progress and provided feedback to enhance their educational experience.

- **Team Lead & English Language Trainer** from March 2020 March 2021 to in **Carpe Diem Academy, Coimbatore.**

  Roles and Responsibilities:

  - Delivered effective English language training to diverse learners, focusing on communication skills and confidence-building.
  - Led a team of trainers, managed schedules, and facilitated skill-development workshops.
  - Played a key role in designing training modules and ensuring quality standards.

ACADEMIC AND ADMINISTRATIVE RESPONSIBILITIES:

- ❖ Evaluated Grade XII Board Examination Papers twice, ensuring fair and accurate assessment.
- ❖ Produced centum results in Chemistry, demonstrating strong subject expertise and student guidance.
- ❖ Organized various school events and efficiently handled logistics to ensure smooth execution.
- ❖ Trained students in debate, public speaking, and elocution, enhancing their communication and critical thinking skills.
- ❖ Served as Master of Ceremonies (MOC) for multiple school events, showcasing excellent presentation and oratory skills.

PROJECT DETAIL:

Completed my PG final year project on the topic **"Assessment of Fluoride Content and its impact in quality in Nilgiris Teas**" in **UPASI** Tea Research Foundation, Coonoor.

AWARDS AND ACHIEVEMENTS:

- ❖ Had won several prizes in Inter-School level debates and elocutions.
- ❖ Consolation prize in Power point presentation conducted by ISCA-Coimbatore chapter.
- ❖ 1st Prize in Power point presentation conducted by PG & Research Department of Chemistry at KASC, Coimbatore.

- Participated in many National level Conferences and Seminars.
- Actively participated in many NSS activities.

PERSONAL DETAILS

Name	: Soundarya J
Spouse's Name	: Karmehakannan
C Date of Birth	: 28-02-1998
Gender	: Female
Marital Status	: Married
Languages Known	: Tamil, English
Nationality	: Indian

PERSONAL SKILLS:

- ❖ Leadership and Team Management
- ❖ Curriculum Planning
- ❖ Communication Skills
- ❖ Organizational Abilities
- ❖ Problem-Solving and Decision-Making
- ❖ Interpersonal Skills
- ❖ Analytical Thinking
- ❖ Time Management
- ❖ Conflict Resolution
- ❖ Technological Proficiency

Declaration

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Place :

Date : (SOUNDARYA J)