PREETHI V



Permanent Address:

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Contact Details:

+91 9623693263
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Personal Information:

Date of Birth: 26.12.1990

Nationality: Indian

Marital Status: Married

Languages Known:
Tamil, English, Hindi & Marathi

Strengths :

- ✓ Listening
- ✓ Adaptability
- ✓ Problem-Solving
- ✓ Leadership
- ✓ Time Management
- ✓ Smart + Hard Working
- ✓ Systematic Approach
- ✓ Good Team Worker

Objective:

To deploy acquired Geography & Geosciences knowledge & to use statistical skills and geographical background to foster quality **education** required for a child's development in a **high** paced academic institution.

Work Experience:

1. *Name of the Organization* - *M/s ELPRO International School, Pune*
   Department - *Teaching*
   Designation - *Teacher – PGT Geography*
   Duration - *April 2021 - March 2025*

   Job Responsibility:
   - Handling Geography Subject for Higher education Class 9th to 12th
   - Class Teacher for Class 11th

   * Currently taken career break for Nurturing my son (2 Years old)

2. *Name of the Organization* - *M/s S.N.B.P International School, Pune*
   Department - *Teaching*
   Designation - *Teacher – TGT Geography*
   Duration - *July 2019 - April 2021*

   Job Responsibility:
   - Handling Geography Subject for Higher education Class 9th to 12th
   - Class Teacher for Class 9th

   * Currently taken career break for Nurturing my son (2 Years old)

PGT Job Responsibilities: For SNBP & ELPRO International School

- Handling Geography & Practical Sessions for Senior Secondary (Class 10, 11 & 12)
- As a "Lead Teacher " I work closely with Humanities HOD in assisting & making efforts to ensure the Department Academic Activities are up to date & coordinated with the Lesson Plan, Broad Plan & Exam Schedule.
- Curriculum Development:
  Design and develop comprehensive lesson plans & broad plans aligned with the curriculum objectives and educational standards.
- Classroom Instruction: Facilitate discussions, debates, and activities to promote a deeper understanding of geographical concepts and phenomena. Use multimedia tools, maps, and visual aids effectively to supplement teaching materials and reinforce learning.
- Assessment & Evaluation:
  Provide constructive feedback to students to help them improve their performance and achieve academic success. Maintain correct records of students' progress, grades and attendance in School ERP Tool.
- Student Support and Guidance:
  Provide guidance and academic counseling to students on academic and career-related matters.
- Collaboration and Professional Development:
  Collaborate with colleagues to share best practices, resources, and instructional strategies for continuous improvement.
- Participate in faculty meetings, workshops, and professional development sessions to stay updated on educational trends and methodologies.
- Engage in self-reflection and seek opportunities for professional growth to enhance teaching effectiveness.
- CBSE Exam Evaluation Duties:
  I) Subject Teacher Expert in evaluating Board Exam answer scripts for Class 10 according to the marking scheme, ensuring accuracy in totaling and marks entry, and keeping the integrity of the evaluation process.
  II) Key responsibilities include following the guidelines provided, keeping strict confidentiality.
  III) Verifying that all parts of an answer book have been assessed, checking the accuracy of marks & ensuring that the final marks are correctly uploaded.

3. *Name of the Organization* - *M/s Sri Balaji College, Pune*
Department - *Teaching (Guest Faculty)*
Designation - *Teacher / GIS instructor*
Duration - *May 2019 to July 2019*

Job Responsibility:

- Handling Geography Subject for Higher education and GIS trainer for College Students.

4. *Name of the Organization* - *M/s Tom Tom India Pvt Ltd, Pune*
Department - *Maps Production Unit (MPU)*
Designation - *Digital Cartographer*
Duration - *October 2015 – October 2018*

Job Responsibility:

· Data collection and analysis: Gather and interpret geospatial data from various sources, including aerial photographs, satellite imagery, ground surveys, and reports.

· Map creation: Design and create digital maps, charts, and other spatial visualizations using specialized software like GIS.

· Database management: Build and maintain geographic databases, ensuring the accuracy, consistency, and currency of spatial data.

· Quality control: Perform quality checks to validate map data and ensure compliance with industry standards.

· Map updates and revisions: Update and revise existing maps to reflect new information, corrections, or changes in geographical features.

· Collaboration and communication: Work with other professionals, such as urban planners and environmental scientists, and present findings and technical information to stakeholders.

· Technical support: Provide technical support and training on GIS systems and cartographic products to other team members.

· Research and innovation: Stay informed about new mapping techniques and technologies and contribute to the development of innovative cartographic methods.

Professional Qualification:

- Bharathidasan University, Trichy – M.Sc., GEOSCIENCES (Five Year Integrated Programme) - 2008 – 2013, Bharathidasan University Main Campus, Trichy. Grade: D++, 73.46% (1st Rank holder)
- Pune University, Pune – B.Ed, GEOGRAPHY - 2021 – 2023, Kantilal Khinwasara School and B.Ed. College, Affiliated to Pune University, Pune. Grade: 77%
- Higher Secondary (XII) – Tamilnadu – 2007-2008 TELC Higher Secondary School, Pudukkottai. Grade – 60%
- SSLC (X) – Tamilnadu – 2005-2006 Government Ranee's girls High, Pudukkottai. Grade – 72.8%

Academic Projects:

- Oil and Natural Gas Corporation - ONGC, Chennai Duration
  - May 2009 – June 2009
  "Fossil Analysis under the guidance of Dr.Narashima Reddy"

- India Meteorological Department - IMD, Pune Duration
  - May 2011 – July2011
  "Epochal Rainfall Analysis for south west and North East Monsoon Season, Tamil Nadu"

- CWRDM, Kerala
  Duration - December 2012 – May 2013
  "Assessment of Ground Water Utilization and Development in Pudukkad Grama Panchayat: Mid Land Region of Karuvannur River Basin, Thrissur District, Kerala

Projects

Project Description

Project Name: ***Built Up Area Creation***

Description: Create Area polygon as per source and satellite imagery To Determine Random settlement area.

Software: Cartopia

Project Name: ***BQA and Fallout Solving***

Description: Solving of critical Rule Id's in BQA, and Committing Txn with critical edits for fallout project.

Responsibility: Work Allocation, Project support. Software: Cartopia

Project Name: ***Names***

Description: Cross checking and capturing area, and admin borders names. Software & Tool:

Cartopia

Country: All bua, index area, Admin order 8 areas.

Project Name: ACI ***POI and Normal POI***

Description: Creating new POI by the help of provided anomaly and source, cross check and update POI data of automotive dealers.

Responsibility: Work Allocation, Project support. Software Tool:

Cartopia

Country: SAM, LAM, WCE, OCE, AFR, EECA

Technical Skills:

ArcGIS, Q-GIS, Google Earth and Experience in Navigation tool for Database Update.

Software's known:

ArcGIS 10.1**,** Q-GIS 3, MS Office, ERP Tools (School Records)

I hereby declare that the above-furnished information's are true to the best of my knowledge.