RANI M

CONTACT

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- *Coimbatore, India 641035*

EDUCATION AND TRAINING

Currently

TEFL/TESOL Master Program

London College Of Teacher's And Trainers

2025

Diploma - Adolescent Psychology

London College Of Teacher's And Trainers

2024

Master of Science - Applied Psychology

Bharathiyar University
Coimbatore

2017

Master of Science - Biochemistry

St.Peter's University
Chennai

SUMMARY

Dedicated and dynamic educator with over 11 years of teaching and academic administration experience across CBSE and State Board schools. Proven expertise in classroom instruction, academic coordination, examination management, student assessment, and curriculum implementation. Experienced as Examination In-Charge and Academic Coordinator, with strong leadership, organizational, and interpersonal skills. Committed to fostering a disciplined, student-centered learning environment and supporting institutional excellence.

SKILLS

- Classroom management
- Student assessment
- Educational technology
- Curriculum development
- Interpersonal communication
- Behavior management
- Motivating students
- Conflict resolution
- SMART board aptitude

EXPERIENCE

Teacher |Examination In-Charge | Academic Coordinator
Maharishi Vidya Mandir Sr.Sec.School, CBSE | Coimbatore, IN

04/2023 - Current

- Serving as Examination In-Charge, planning examination schedules and allocating invigilation duties to staff.
- Coordinating internal assessments, unit tests, and term examinations in compliance with CBSE norms.
- Monitoring syllabus coverage and supporting teachers in academic planning.
- Managing classroom instruction using technology-based teaching tools.
- Maintaining discipline and promoting students' academic and emotional development.

2012

Bachelor of Arts - English - Double Degree

Annamalai University - Distance Education
Chidambaram

2011

Bachelor's in Education - Physical Science

Good Shepherd College Of Education
Chennai

2010

Bachelor of Science - Biochemistry

Sriram College Of Arts And Science
Thiruvallur

CERTIFICATIONS & TRAINING

- Online Certification in Counseling Psychology, Child Psychology & Career Counseling
- Workshop on Behaviour Therapy
- Training in Basics of Chemistry

Teacher
Maharishi Vidya Mandir Sr.Sec.School | Coimbatore, IN

06/2018 - 04/2020

- Organized academic resources for effective teaching delivery.
- Maintained a safe and orderly classroom environment.
- Supported individual student growth through continuous assessment and guidance.

Teacher
Geethanjalee Matric.Hr.Sec.School | Coimbatore, IN

06/2017 - 05/2018

- Assessed student progress through tests and evaluations.
- Collaborated with colleagues on curriculum planning and improvement.
- Adapted teaching strategies to suit diverse learning needs.

Teacher |Examination In-Charge
ABC Matric.Hr.Sec.School | Coimbatore, IN

09/2013 - 04/2016

- Implemented innovative teaching methodologies.
- Contributed to curriculum planning and assessment strategies.
- Applied effective behavior management techniques to maintain discipline.
- Directed the school's largest-ever Science Fair, involving 150+ projects and 400+ attendees in the collaboration of Agni Institute, Chennai.

Teacher
Shree Niketan Matric.Hr.Sec.School | Chennai, IN

08/2011 - 11/2012

- Facilitated co-curricular and extracurricular activities.
- Built strong relationships with students, parents, and staff.
- Supported holistic student development through mentoring.

AWARDS & HONORS

- Guiding Star Award by Lion’s Club for SSLC Science Centum Results
- Appreciation by AMS, Coimbatore for 100% HSC Board Results