Santhiya K

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ACADEMIC QUALIFICATION

B.Sc., Plant Biology & Plant Biotechnology
Providence College, Coonoor. (Affiliated to Bharathiyar University) (University 2 nd Rank holder) 2007 – 2010

B.Ed., Biological Science & English
Avinashilingam Deemed University for Women, Coimbatore (Proficiency Holder) 2010-2011

M.Sc., Botany
Bharathiyar University, Coimbatore (First class with Distinction) 2011-2013

PROFESSIONAL EXPERIENCE

Science Teacher (TGT) GRADE VI - VIII
Vidyaa Vikas International School, Karamadai, Coimbatore 2011 – 2013

Science Teacher (TGT) GRADE VI _ VIII
Ponvidyashram Group of Schools, Chennai 2013 - 2014

Biology Teacher (PGT) GRADE X - XII
Alpha School, CBSE, Chennai 2016 – 2025

Secondary School Coordinator (GRADE VI - X)
Alpha School, CBSE, Chennai 2020 - 2025

Biology Teacher (PGT) GRADE IX - XI
Amrita Vidyalayam, Coimbatore 2025 - Present

PROFESSIONAL SKILLS

Educational Leadership
Curriculum Development
Classroom Management
Student Assessment
Instructional Technology
Collaboration and Team Building
Communication and Interpersonal Skills
Problem Solving and Decision Making

CERTIFICATIONS

Training on Teaching Strategies/Methodologies in Biology - Ms. Sudha Malini - COE Chennai.
Faculty Development Workshop on Mentoring Innovation and Entrepreneurship - Think Startup - Youthideathon 24.
Developing eContent for Teaching and Learning of Science - CIET-NCERT.
Online training for Virtual labs on learning and teaching - CIET Training team.
Art Integrated Workshop - Vineeta - Chetana Education.
Collaborative learning in the Classroom - Dr. Gayathri Deepak - Chetana Education.

OBJECTIVE

Dynamic and dedicated Secondary School Coordinator with extensive experience in educational leadership and PGT Biology teaching. Aiming to leverage proven leadership abilities and passion for education to drive academic excellence and student success in a progressive educational environment.

ROLES AND RESPONSIBILITIES

SECONDARY SCHOOL COORDINATOR

Lead and coordinate all aspects of the secondary school program, including curriculum development, teacher supervision, and student activities.
Ensuring that the curriculum meets educational standards and overseeing the implementation of teaching plans.
Provide leadership and mentorship to teaching staff, fostering a collaborative and supportive work environment.
Develop and oversee academic policies and procedures to ensure compliance with educational standards and regulations.
Collaborate with parents, administrators, and other stakeholders to promote student success and well-being.
Handling administrative tasks such as scheduling, organizing events, managing resources, and ensuring compliance with regulations.
Organize and oversee extracurricular activities, such as science fairs, field trips, farming and clubs, to enrich the educational experience.
Facilitating workshops, training sessions, and other professional development opportunities for staff to enhance their teaching skills and knowledge.

PGT BIOLOGY TEACHER

Taught Biology to senior secondary school students, utilizing a variety of instructional methods to accommodate diverse learning styles.
Developed and implemented lesson plans aligned with curriculum objectives and educational standards.
Utilized technology and multimedia resources to enhance instruction and engage students in active learning.
Created a positive and inclusive classroom environment conducive to learning and academic achievement.
Provided individualized support and guidance to students, including remedial instruction and enrichment opportunities.
Collaborated with colleagues to plan interdisciplinary units and projects, fostering cross-curricular connections.
Participated in professional development activities to stay abreast of current trends and best practices in education.
Led the strategic development, instructional leadership, resource management, collaboration efforts, professional development initiatives, student support, data analysis, and community engagement activities as Head of the Science Department(HOD).

TECHNICAL SKILLS

MS Office
Google Workspace
Digital Content Creation
Smart Board
Video Editing
Layout Design